

# Ardrossan Area School

Success, Respect, Fairness



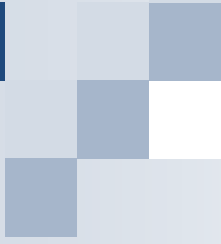
# Mobile Devices Policy

## Document Control

Contact person	Karen Bond
Contact position	Principal
Contact Number	8837 3025
Contact Email	dl.0732.info@schools.sa.edu.au
Approved by	Governing Council
Date approved	7th May 2018
Next review date	7th May 2019



**Government of South Australia**  
Department for Education



## Mobile Devices Policy

### Revision Record:

Date	Revision Description



## Mobile Devices Policy

### ***What is a mobile device?***

Mobile devices include phones, tablets, personal laptops, storage devices and portable music devices.

### ***What type of mobile device use is encouraged at AAS?***

Year 10 to 12 Students are permitted to access their mobile phone at school during break times. They may also negotiate with their teachers, access to their phone in class time if they are using it as a diary or calculator.

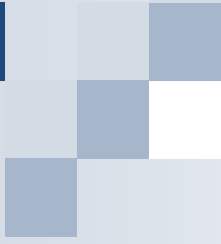
Students in Reception to Year 9 (inclusive) who bring their mobile phone to school, are required to leave the phone in their bag at all times during the school day.

Other mobile devices can be used at school if this use supports and/or enhances learning for the user and/or others. The appropriate use of a mobile device should be negotiated with the class room teacher.

For privately owned devices, the owner of the device must understand and accept that they are responsible for the device and the school is in no way liable for loss or damage.

### ***What type of mobile device use is not encouraged at AAS and therefore deemed inappropriate?***

The use of a mobile device that distracts from learning of self or others or impacts negatively on the emotional, social, physical, cognitive or spiritual wellbeing of another is deemed as inappropriate use of the mobile device.



## Mobile Devices Policy

### What is the consequence of inappropriate use of mobile devices?

#### Year 10 to 12

##### Mobile Phones

1. Year 10 to 12 students, that use their mobile phone inappropriately will be given one warning.
2. If the inappropriate use continues, they will be asked to take their phone to the Front Office to be stored securely and collected at the end of the school day. A lunch time detention will be issued to the offender.
3. For repeat offenders, contact will be made with the parent/carer explaining that the student's use the mobile device at school is banned for 4 school weeks.
4. Continued inappropriate use may result in suspension at the discretion of the Principal.

##### Other Mobile Devices

1. Inappropriate use of the mobile device will result in permission for the use of the device being withdrawn, by the class teacher.
2. Any further inappropriate use of the device will result in the device be taken to the Front Office by the offending user and stored securely until the end of the school day. A lunch time detention will be issued to the offender.
3. For repeat offenders, contact will be made with the parent/carer explaining that the student's use the mobile device at school is banned for 4 school weeks.
4. Continued inappropriate use may result in suspension at the discretion of the Principal.

#### Reception to Year 9 (inclusive)

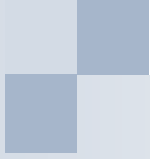
##### Mobile Phones

1. No permission to use mobile phones at school, therefore, use will result in the device been taken to the Front Office by the offending user and stored securely until the end of the school day. A lunch time detention will be issued to the offender.
2. For repeat offenders, contact will be made with the parent/carer.
3. Continued inappropriate use may result in suspension at the discretion of the Principal.

##### Other Mobile Devices

1. Inappropriate use of the mobile device will result in permission for the use of the device being withdrawn, by the class teacher.
2. Any further inappropriate use of the device will result in the device be taken to the Front Office by the offending user and stored securely until the end of the school day. A lunch time detention will be issued to the offender.
3. For repeat offenders, contact will be made with the parent/carer explaining that the student's use the mobile device at school is banned for 4 school weeks.
4. Continued inappropriate use may result in suspension at the discretion of the Principal.

The recording, verbal and visually, of another person without their permission is a breach of the Privacy Legislation and is therefore illegal. Distributing or publically sharing of any of these types of recordings is also illegal. Students found to be engaging in this type of behaviour will be suspended at the discretion of the Principal.



## Mobile Devices Policy

### RESPONSIBILITIES OF PARENTS

- ◆ Communicate via the Front Office messages regarding leaving school early or changes to the use of one of the school buses.
- ◆ Ensure that you are aware of the school's policy, including the consequences.
- ◆ Determine whether or not it is appropriate for students to bring mobile devices to school.
- ◆ Support the school in keeping our learning environment free from inappropriate use of mobile devices.

### RESPONSIBILITIES OF STUDENTS

- ◆ Ensure that you are aware of the school's guidelines and procedures regarding the use of mobile devices at school including consequences of inappropriate use.
- ◆ Determine whether or not it is necessary to bring mobile devices to school.

### RESPONSIBILITIES OF STAFF

- ◆ Ensure that you are aware of the school's guidelines and procedures regarding the use of mobile devices at school including consequences of inappropriate use.
- ◆ Enforce the policy is enforced.
- ◆ Explicitly discuss with students what is appropriate use of a mobile device in your class/es.
- ◆ Model appropriate use of mobile devices to students.